

**CITY OF MCCOOK
WATER DEPARTMENT**

BID SPECIFICATIONS

**ONE (1) NEW
1/2 TON
FULL SIZED EXTENDED CAB
4X4 PICKUP TRUCK**

NOTICE TO BIDDERS

The City of McCook is accepting sealed bids for one (1) new Current Model 1/2 ton full sized extended cab 4x4 pickup truck. Bids will be accepted by the City Clerk at the McCook City Offices until 2:00 P.M. on February 7, 2023 and then such bids shall be publicly opened and read aloud in the City Council Chambers, McCook Municipal Center. Specifications and instructions to bidders are on file in the office of the City Clerk.

The Council reserves the right to reject any or all bids and to waive any irregularities.

-s- Lea Ann Doak
 City Clerk
 P.O. Box 1059
 505 West "C" Street
 McCook NE 69001-1059

Publish: January 24 and 31, 2023.

INSTRUCTIONS TO BIDDERS

1. Defined Terms.

Terms used in these Instructions to Bidders have the meanings indicated below which are applicable to both the singular and plural thereof.

- 1.1. Bidder - one who submits a Bid directly to the City as distinct from a sub-bidder, who submits a bid to a Bidder.
- 1.2. Issuing Office - the office from which the Bidding Documents are to be issued and where the bidding procedures are to be administered.
- 1.3. Successful Bidder - the lowest, responsible, and responsive Bidder to whom the City (based on the City's evaluation as hereinafter provided) makes an award.
- 1.4. Bidding Documents - includes the Advertisement or Invitation to Bid, Instructions to Bidders, and the Bid Form.

2. Delivery.

- 2.1. One (1) new Current Model 1/2-ton full sized extended cab 4x4 pickup truck shall be F.O.B., McCook, Nebraska.
- 2.2. Delivery date - within 60-days from Notice of Award

3. Qualifications of Bidders.

To demonstrate qualifications to perform the Work, each Bidder must be prepared to submit within five days after Bid opening upon the City's request detailed written evidence such as financial data, previous experience, present commitments, and other such data as may be called for.

4. Interpretations and Addenda.

- 4.1. All questions about the meaning or intent of the Bidding Documents are to be directed to the Director of Utilities. Interpretations or clarifications in response to such questions will be issued by Addenda mailed or delivered to all parties recorded by the Clerk as having received the Bidding Documents. Questions received less than ten days prior to the date for opening of Bids may not be answered. Only questions answered by formal written Addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.
- 4.2. Addenda may also be issued to modify the Bidding Documents as deemed advisable by the City.

5. Bid Form.

- 5.1. The Bid Form is included with the Bidding Documents.
- 5.2. All blanks on the Bid Form must be completed by printing in black ink or by typewriter.
- 5.3. Bids by corporations must be executed in the corporate name by the president or a vice-president (or other corporate officer accompanied by evidence of authority to sign) and the corporate seal must be affixed and attested by the secretary or an assistant secretary. The corporate address and state of incorporation must be shown below the signature.
- 5.4. Bids by partnerships must be executed in the partnership name and signed by a partner, whose title must appear under the signature and the official address of the partnership must be shown below the signature.
- 5.5. All names must be typed or printed in black ink below the signature.
- 5.6. The Bid shall contain an acknowledgment of receipt of all Addenda (the numbers of which must be filled in on the Bid Form).
- 5.7. The address and telephone number of communications regarding the Bid must be shown.
- 5.8. Evidence of authority to conduct business as an out-of-state corporation in the state where the Work is to be performed shall be provided.

6. Submission of Bids.

Bids shall be submitted at the time and place indicated in the Advertisement for Bid and shall be enclosed in an opaque sealed envelope, marked with "*BID ON ONE (1) NEW CURRENT MODEL 1/2 TON EXTENDED CAB 4X4 PICKUP TRUCK*", and name and address of Bidder. If the Bid is sent through the mail or other delivery system, the sealed envelope shall be enclosed in a separate envelope with the notation "BID ENCLOSED" on the face of it.

7. Modification and Withdrawal of Bids.

Bids may be modified or withdrawn by an appropriate document fully executed (in the manner that a Bid must be executed) and delivered to the place where Bids are to be submitted any time prior to the opening of Bids.

8. Opening of Bids.

Bids will be opened and (unless obviously non-responsive) read aloud publicly at the place where Bids are to be submitted. An abstract of the amounts of the base Bids and major alternates (if any) will be made available to Bidders after the opening of Bids.

9. Award of Bid.

- 9.1. Owner reserves the right to reject any or all Bids, including without limitation the rights to reject any or all nonconforming, nonresponsive, unbalanced or conditional Bids and to reject the Bid of any Bidder if City believes that it would not be in its best interest to make an award to that Bidder, whether because the Bid is not responsive or the Bidder is unqualified or of doubtful financial ability or fails to meet any other pertinent standard or criteria established by the City. The City also reserves the right to waive all informalities not involving price, time, or changes in the Work and to negotiate contract terms with the Successful Bidder. Discrepancies between the indicated sum of any column of figures and the correct sum thereof will be resolved in favor of the correct sum. Discrepancies between words and figures will be resolved in favor of the words.
- 9.2. In evaluating Bids, the City will consider the qualifications of Bidders, whether or not the Bids comply with the prescribed requirements, and such alternates, unit prices and other data, as may be requested in the Bid Form or prior to the Notice of Award.
- 9.3. The City may conduct such investigations as the City deems necessary to assist in the evaluation of any Bid and to establish the responsibility, qualifications, and financial ability of Bidders.
- 9.4. If the bid is to be awarded, it will be awarded to the Bidder whose evaluation by the City indicates that the award will be in the best interests of the City.

GENERAL SPECIFICATIONS

One (1) New Current Model 1/2 Ton Full Sized Extended Cab 4X4 pickup truck

GENERAL:

It is the intent of these specifications to describe a new vehicle in sufficient detail to secure bids on comparable equipment. All parts not specifically mentioned, which are necessary to provide a complete vehicle, shall be included in the bid and shall conform in strength, quality of material and workmanship to what is usually provided to the trade in general. The vehicle shall be a new, standard production model of the latest design in current production.

Any vehicle not conforming to these specifications will be rejected, and it will be the responsibility of the manufacturer to conform to the requirements unless deviations have been cited by the bidder.

INTENT:

It is the intent of the City not to be restrictive to any one manufacturer. However, the vehicle desired must meet the enclosed standards and any vehicle furnished which does not comply with the specifications will be rejected and returned to the bidder at his expense. All items appearing in the bidder's regular specifications which are in addition to these standards are assumed to be included in the bidder's proposal.

The vehicle furnished under these specifications shall be the latest model offered at time of bid to the general trade, at least equal in every respect to the construction and performance characteristics shown in the manufacturer's specifications and descriptive literature for this type of vehicle as manufactured and advertised for delivery in the continental United States and including all equipment normally offered and installed at the factory.

The vehicle must meet or exceed the following minimum specifications. Any additions, deletions or variations from the following specifications must be noted. These specifications shall be construed as minimum. Should the manufacturer's latest specifications exceed these, they shall be considered minimum and shall be furnished. It is also required that the bidder furnish descriptive literature and any additional specifications or information necessary to qualify the equipment he proposes to furnish.

Unless otherwise noted, all items specified must be factory-installed, inspected, tested and/or calibrated, as required, except that manufacturer's policies pertaining to dealer installation of minor accessories will be honored.

Other than where specifically noted, it is intended that the manufacturer will build the vehicle to these specifications and that the selling or servicing dealer will be required only to perform the pre-delivery service and not be required to modify, alter, exchange, assemble, install, or paint various components to meet these specifications.

The vehicle shall be guaranteed to include all the latest engineering developments adopted by the company applying to transmissions, fuel injection, carburetors, engines and accessories. An engine with oversized bores, undersized main bearings or non-standard size pins will not be acceptable under these specifications.

The vehicle shall be equipped with all legally required and manufacturer's recommended lights.

The vehicle shall comply with all current provisions of the National Traffic and Motor Vehicle Safety Act.

The bidder shall satisfy to the City of McCook that he maintains a store or a branch store, with qualified servicemen and with provisions for storing a representative supply or parts for the machine offered and with provisions for securing parts from the manufacturer within a reasonable length of time.

The bidder shall supply one (1) parts book, one (1) service and repair manual, and one (1) operator's manual with the unit.

The bidder shall furnish (in writing) his guarantees and the length of the guarantees on all parts and labor for the machine.

Bidders must submit with their bid the latest printed specifications on the units they propose to furnish.

**MINIMUM SPECIFICATIONS
ONE (1) NEW CURRENT MODEL YEAR 1/2 TON
FULL SIZE EXTENDED CAB 4 X 4 PICKUP**

Meets Specification - Please Indicate - (if other explain on comment line).

All items listed below are required. If there is an exception, a detailed explanation must be provided.

YES	EXCEPTION	I. <u>BODY</u>
_____	_____	A. Exterior color: Bright white, clearcoat or other factory color specified on order. Interior color: Interior color and seat covering for white vehicle to be specified after bid has been awarded.
_____	_____	B. Locks: Three (2) sets of keys required for the vehicle.
_____	_____	C. Doors: To be the type recommended by the manufacturer. Power door locks are required.
_____	_____	D. Seats: Seats shall be heavy duty construction guaranteed by manufacturer not to break down for three (3) years or 36,000 miles with heavy duty nylon cloth or vinyl seat covering.
_____	_____	E. Windows: A tinted windshield is required. Side/door windows shall be operated by electric, commonly referred to as power windows.
_____	_____	F. Headroom: A minimum of 39.1 inches of headroom shall be provided for the occupants.
_____	_____	G. Air Conditioning: Best grade factory-installed air conditioner, manually controlled. To include all extra items normally included in the factory package.
_____	_____	H. Floor Coverings: Heavy duty vinyl/rubber and molded rubber floor mats.
_____	_____	I. Cigarette Lighter: Required or USB Accessory Ports (12 volt).
_____	_____	J. Windshield Wipers: Electrically operated, multiple speed, manually controlled with electric windshield washer and jets to each wiper blade. The wiper shall be of intermittent type.
_____	_____	K. Clock: To be electric. Clock in radio dial face is acceptable.
_____	_____	L. A.M./F.M. Stereo Radio with Bluetooth hands-free connectivity.

_____	_____	M. Under-coated: full factory undercoating, or zinc coating required. Extra undercoating by dealer not required unless necessary to meet factory standards.
_____	_____	N. Rear View Mirrors: Interior to have day or night tab or automatic (selector type non-glare). Two matching outside mirrors, mirrors on both doors.
_____	_____	O. Fuel Tank: 20 gallon minimum.
_____	_____	P. The vehicle shall have a full-size extended cab with 8' box.
_____	_____	Q. Hood Release: In driver's compartment.
_____	_____	S. License Plate Brackets: Vehicle shall be equipped with front license plate brackets.
_____	_____	T. Gross Vehicle Weight: The gross vehicle weight rating shall be a minimum of 6400 lbs.
_____	_____	U. Bumpers: Manufacturer's front bumper and rear bumper.
_____	Comments	

YES EXCEPTION

II. ENGINE AND DRIVE TRAIN

_____	_____	A. Engine: Engine to be a minimum 5.0-liter, eight-cylinder, overhead valve, V-design engine, and have a fuel injection fuel system.
_____	_____	B. Transmission: Fully automatic, heavy duty, and electronic. To be equipped with a factory engineered and installed oil cooler of suitable design to keep the automatic transmission fluid at an efficient temperature (if available).
_____	_____	C. Drive Train: Four Wheel Drive.
_____	_____	D. Transfer Case: Either a floor mounted transfer case; or electronic, on the fly 2-wheel to 4-wheel transfer case shifter.
_____	_____	E. Air Cleaner: to be of a dry type.
_____	_____	F. Cooling System: Heavy duty, maximum capacity radiator of a pressurized design is required, having a maximum cooling capacity adequate to provide a safe margin of cooling when operated under extreme conditions. A coolant recovery system is required. Hose clamps shall be the steel metal band or wire type. Antifreeze to 25 degrees below zero Fahrenheit required.
_____	_____	G. Axle Ratio: To be manufacturer's recommended ratio for this type of vehicle.
_____	_____	H. Exhaust System - to be manufacturer's recommended type for this type of vehicle.

YES EXCEPTION

III. SUSPENSION SYSTEM

- | | | |
|-------|-------|---|
| _____ | _____ | A. Wheelbase: Minimum wheelbase shall be 133 inches. |
| _____ | _____ | B. Suspension system: Will be heavy duty, equipped with heavy duty shock absorbers, front and rear, and stabilizer or sway bars, if available as standard equipment. |
| _____ | _____ | C. Steering: Power steering required. |
| _____ | _____ | D. Brakes: Power, heavy duty fade-resistant front disc brakes, heavy duty lining rear brakes. (Disc brakes on all four wheels are acceptable, an anti-lock braking system is acceptable). |
| _____ | _____ | E. Wheels: Five 16-inch (or larger) wheels of the type recommended by the manufacturer for the vehicle and hub caps. |
| _____ | _____ | F. Tires: Five tubeless radial tires of the type recommended by the manufacturer for the vehicle, with an all-terrain rating. |

Comments

YES EXCEPTION

IV. ELECTRICAL SYSTEM

- | | | |
|-------|-------|--|
| _____ | _____ | A. Ignition System: 12-volt, solid state. The wiring harness shall be high tension resistor wiring, high-heat resistance, with high dielectric strength insulation. |
| _____ | _____ | B. Battery: 12-volt, heavy duty, manufacturer's maximum cold cranking power battery. A terminal post connected to the positive battery cable and capable of carrying 45 amperes shall be provided in the engine compartment. This terminal shall be in a location easily accessible from the top side of the engine compartment and near the battery. If this is not available, the positive cable may be of the type that attaches to battery posts by means of a bolt and nut. (Battery cable spring-loaded or drive-on devices are not acceptable). |
| _____ | _____ | C. Alternator: Minimum 100 ampere. Minimum capacity SAE output at engine curb idle speed not less than 45 amperes. An alternator shall be of the type that parts, and repairs are available at authorized dealers of the make of vehicle furnished. |
| _____ | _____ | D. Voltage Regulator: Fully transistorized and sealed. |
| _____ | _____ | E. Spark Plugs: Factory recommended. |

Comments

YES EXCEPTION

V. SPECIAL FEATURES

A. Electronic speed control.

B. Factory installed mudflaps at all 4 tire positions.

C. Factory installed sidestep bars or running boards.

Comments

YES EXCEPTION

VI. MISCELLANEOUS

A. The standard complement of tools, standard jack and wheel wrench, and a full-size spare wheel & tire shall be provided, together with facilities for storage.

B. Each unit shall be delivered to the purchaser with all wheels balanced and the front end aligned.

C. It shall be the responsibility of the manufacturer supplying the vehicle to maintain an adequate stock of all regular and special parts within the State of Nebraska to meet the continuing service and repair parts needs of the department without undue delay.

D. The manufacturer's standard warranty shall be stated in the bid. A minimum warranty of three (3) years, 36,000 miles, or the manufacturer's standard warranty, whichever is greater, is required. A minimum of six (6) years, 100,000 miles rust warranty or manufacturer's standard corrosion warranty is required.

Comments

NOTICE: ANY DEVIATIONS FROM THESE SPECIFICATIONS MUST BE SEPARATELY LISTED. OTHERWISE, IT WILL BE ASSUMED THAT THE BID MEETS THE SPECIFICATIONS IN ALL RESPECTS.

BID FORM

NOTE: All equipment shall be factory-installed and shall be under factory warranty.

BID PRICE ON ONE (1) NEW CURRENT MODEL YEAR
1/2 TON FULL SIZED EXTENDED CAB 4X4 PICKUP TRUCK

BID AMOUNT \$ _____

DELIVERY DATE: _____

This Bid Submitted by: _____
(Company Name)

(Signature)

(Title)

**CONTACT PERSON: Pat Fawver, Utilities Director
at 308/345-3382**

The City of McCook reserves the right to reject any or all bids, to waive any informality in bids, to accept in whole or in part any bid, and to exercise its own judgement as to the best proposal received.